

# MyMedicare Preferred Provider



This Process is for changing a patients MyMedicare Preferred GP via the 'Patient Details' screen.

**1** Open the MyMedicare Program in PRODA

**2** Do a Search to find your Preferred Provider

**3** Select Details from the action column

**4** Click Change against the GP's Provider Number

**5** Select the new Provider No# and select Confirm

**6** You have now updated the Preferred Provider

*\*\*The Provider must be registered to the organisation in PRODA to appear as a Provider in My Medicare.*

Changing the preferred GP in MyMedicare is done on an individual basis for each patient. This method uses Patient Details Screen.