



OUR HEALTH, OUR FUTURE

ABORIGINAL HEALTH COUNCIL OF WESTERN AUSTRALIA

MISSION STATEMENT

To lead the development of Aboriginal health policy, to influence and monitor performance across the health sector, to advocate for and support community development and capacity building in Aboriginal communities, to support the continued development of Aboriginal Community Controlled Health Services and to build the workforce capacity to improve the health, social and emotional wellbeing of Aboriginal People in Western Australia. A key role of AHCWA is to support, advocate for and provide quality services to our member Aboriginal medical services.

The Aboriginal Health Council of Western Australia as the Peak Body for 19 Aboriginal Medical Services throughout WA, currently have the following vacant position:

Portfolio Officer : Aboriginal Health - FULL TIME

The Portfolio Officer Aboriginal Health is employed to take an active role in providing support and state wide coordination to assist member organisations in implementing the range of Close the Gap Chronic Disease package measures relevant to the Community Controlled Sector and to encourage increased cooperation and partnership between the Community Controlled sector and the Divisions of General Practice.

Selection Criteria (What you need to bring to the role?)

ESSENTIAL:

- Understanding of the issues including social determinants affecting Aboriginal people health status in contemporary Australian society
- Demonstrated problem solving skills with the ability to analyse, identify options and select appropriate solutions
- Highly developed interpersonal skills including negotiation and consultation skills and the ability to proactively establish and sustain effective stakeholder relationships
- Strong organisational skills, the capacity to successfully manage competing priorities, maintain attention to detail and meet deadlines
- Demonstrated competence in the use of business technology and desktop applications including, internet, word and spreadsheet

DESIRABLE:

- The person is of Aboriginal and/or Torres Strait Islander descent and is acknowledged as such by their community
- Ability to travel to rural and remote regions
- Possession or progress towards a relevant tertiary qualification

An attractive salary and employment conditions, commensurate with qualifications and experience, will be negotiated with the successful applicant. It is an essential requirement for this position to undertake a National Police Check. Please submit a copy of resume, details of 2 referees and a brief statement addressing the selection criteria (approx 1 page).

Closing date: Friday 2nd March 2012.

All applications and enquiries can be forwarded to Natalia via Email: natalia.sala@ahcwa.org, or Mail: PO Box 8493, Stirling Street, Perth WA 6849.

Applicants must provide the following information in their application:

1. Name and address.
2. Contact telephone number. This number will be the telephone number that AHCWA uses if an applicant is invited for an interview.
3. Applicant must address all of the Selection Criteria.

4. Applicants must indicate if they are not available for immediate commencement and indicate when employment could commence.
5. Applicants must include a paragraph stating that they consent to a police background check and **working with children check** should they be offered the position.
6. Applicants must provide the names, address and contact telephone numbers of 2 referees. At least one referee must have been in the position of supervising the applicant in their most current employment position.